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| **Specification** | **Essential** | **Desirable** |
| Relevant Experience  | * Lived experience of being a parent carer of a child or young person with Special Educational Needs and/or Disabilities.
 | * Experience of working with parent carers and/or an understanding of issues affecting their ability to support their children
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| Education/Training | * Willing to undertake training to be able to fulfil role.
 | * A working understanding of emails, Word, Excel, Powerpoint.
* Understanding of websites (creation and maintenance) is a bonus!
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| Relevant skills/Aptitudes | * Good listening skills
* Ability to build relationships quickly with professionals and parent carers
* Ability to maintain confidentiality.
* Ability to be objective and focus on the collective view of parents, putting their own personal circumstances or situation to one side.
* Open and honest
* Willingness to work with others in a solution focused way
 | * Skilled in networking and developing positive partnerships
* Well-developed interpersonal skills with an ability to communicate with professionals, colleagues, and parent carers.
* Ability to motivate and inspire families
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| Organisation and Administration skills | * Ability to work as part of a team
* Ability to reach out to other parent carers they know
 | * To be able to use own initiative and work on their own if needed.
* Ability to use the internet and social media platforms with confidence
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| Additional requirements  | * Be prepared for flexible working around your own circumstances
* Must have a child or young person with Special Educational needs and/or disabilities.
 | * Hold a full driving licence and have access to a vehicle.
* Be able to travel around the Solihull borough.
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